

SHAPING A NEW ERA

2022 AGM
MAY 27 AND 28



Westin Montreal Hotel
and throughout Quebec
by videoconference



FHCQ

FÉDÉRATION DE L'HABITATION
COOPÉRATIVE DU QUÉBEC

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**Please note that
all activities
are conducted
in French.**

SHAPING A NEW ERA



2022 AGM MAY 27 AND 28 2022

It is well known that the principle of supply and demand does not serve the collective interest. The housing crisis, which is becoming more glaring, is the direct result of the application of this demented doctrine which makes housing a speculative investment that only benefits a small portion of the population.

The failures of this system are no longer to be demonstrated. The sacrosanct market forces that have been leading to the exclusion of poor households for too long are now reaching the middle classes, who are swelling the ranks of the poorly housed.

At the end of a health crisis that has exacerbated inequalities and undermined solidarity, are we condemned to watch helplessly as this catastrophic scenario unfolds? Certainly not!

Cooperative housing, however perfectible it may be, can be a driving force for a social and economic revival based on the sharing of wealth, the growth of the common good and the preservation of our living environments.

While the Quebec government is reviewing its housing funding criteria, how can we make the cooperative force better known to meet the challenge of truly affordable housing for all households? What are our ambitions? What role can and will our movement play in this changing landscape? It is with these questions in mind that your cooperative is invited to the 2022 AGM of the Fédération de l'habitation coopérative du Québec.

PARTICIPATE IN THE 2022 AGM

A hybrid mode meeting

Vous pouvez participer à l'assemblée annuelle 2022 en personne ou en vous connectant à notre module de visioconférence.

• AGM in person

The main meeting activities will take place on the 11th floor of the hotel in the Montreal Room. The site is accessible by metro. An exit from the Place-d'Armes station provides direct access to the hotel. If you wish to drive to the meeting, you can also use the Westin's paid parking.

Space is limited and priority is given to co-op delegates.

Hôtel Westin, Montreal, 11th floor
270 Saint-Antoine Street West
Metro Place-d'Armes



Universally accessible
location



• L'AGM by video conference

All the meeting will be presented via video-conference. Remote participants will have the same speaking and voting rights as in-person delegates. Only one choice of workshop is currently available via videoconference.

To connect

A **login link** and **unique access code** will be emailed to participants prior to the meeting. Members who are new to online meetings will be able to familiarize themselves with the platform and the voting system during a login test on Thursday, May 26, 2022. An invitation to the test session will be sent to those who have selected this method of participation.

To register

Online

Confirm your co-op's delegation by completing the online registration form at **[fhcq.coop/AGA 2022](https://fhcq.coop/AGA_2022)**.

By email or fax

Print and complete the form found in the appendix.

COVID

FHCQ will apply the protective measures recommended by Public Health for indoor events.

Your minutes

To vote on proposals and elections, your co-op must send representatives to a general meeting or board meeting. Don't forget to provide us with the minutes that confirm your delegate status.

Only delegates of a co-op have the right to make proposals and vote at a general meeting. People who are not mandated by their cooperative or who fail to provide an excerpt from the minutes have the status of observer with the right to speak, but not to vote.

Your delegation and voting rights

Your co-op is entitled to two official delegates per fifty units up to a maximum of six delegates. However, only one vote is allocated per fifty units, up to a maximum of three votes. Each delegate may exercise only one vote.



50 units and less	51 to 100 units	101 units and more
2 delegates	4 delegates	6 delegates
1 vote	2 votes	3 votes

Reimbursement of childcare expenses

The procedure to follow and the Federation's policy are presented in the Forms appendix. You will also find the model receipt to produce to obtain a reimbursement.



MEETING PROGRAM

FRIDAY MAY 27, 2022

6:00 pm	<ul style="list-style-type: none">• Welcome of participants• Coffee, tea and refreshments• Receipt of late proposals• Receipt of application forms for positions to be filled• Overview of procedures via online quiz and main screen at the Westin Hotel
7:00 pm	<ol style="list-style-type: none">1. Opening of the meeting Welcome and introduction of guests2. Appointment of the Chair and the Secretariat3. Adoption of the agenda4. Adoption of the minutes of the 2021 AGM See Appendix Minutes of the 2021 General Meeting.
7:30 pm	<p>Presentation of reports</p> <ol style="list-style-type: none">5. Report of activities of the Federation and the committees6. Audit Report 2021 <p>The presentation of the activity report, audit and budget forecast is scheduled for Friday, May 27, 2022. This is your opportunity to get more information and answers to your questions about the Federation's 2021 audit and any other topic of interest to your cooperative.</p>
8:15 pm	<ol style="list-style-type: none">7. Proposal to decide on the allocation of overpayments8. Appointment of an auditing firm for the 2022 fiscal year9. Presentation of the 2022 budget forecast10. Suspension of the meeting



FRIDAY MAY 27, 2022

9:15 pm

Presentation of the Lucia-Kowaluk Award

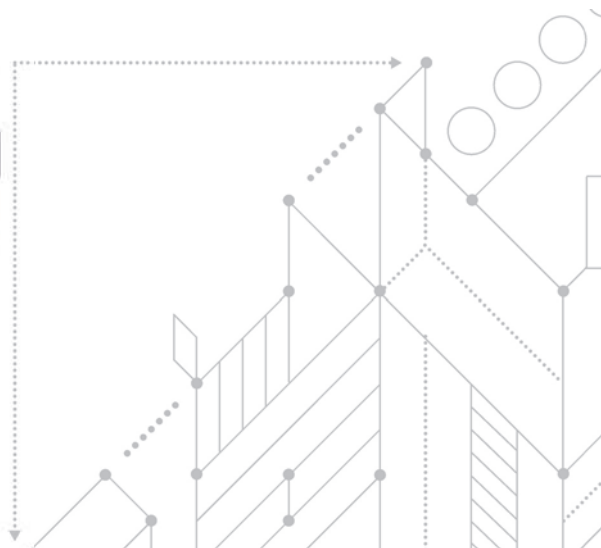


We invite you to salute the winner of the first edition of the Lucia-Kowaluk Award, which will be presented to a cooperative that has distinguished itself for its commitment to the community through a social, environmental or cultural project.

A member of the Milton Parc cooperative, Lucia Kowaluk passed away in 2019 after a remarkable career. This award is intended to perpetuate her memory and to salute the leadership she provided, more than 50 years ago, within the Milton Parc Citizens' Committee. Citizen mobilization prevented the demolition of the neighborhood and led to its transformation into a cooperative, nonprofit community.

Opening Cocktail Reception

The 2022 AGM is reviving the tradition of the opening cocktail. This festive activity gives you the opportunity to exchange with other members of cooperatives and the Federation team over a drink and a few bites.



MEETING PROGRAM

SATURDAY MAY 28, 2022

8:00 am	<ul style="list-style-type: none"> • Welcome of the participants • Coffee and pastries • Receipt of late proposals • Receipt of application forms for positions to be filled
9:00 am	<p>11. Resumption of the meeting</p> <p>12. Current situation and action plans for 2022</p> <p>Board Chair Julie Gonthier-Brazeau and Executive Director Patrick Préville presented an analysis of the current situation for the FHCQ and the co-operative housing movement. Their presentation will include an overview of the key actions the Federation is taking to support its members in keeping with its mission.</p>
9:45 am to 10:45 am	<p>13. Processing of proposals</p> <p>Your delegation will have the opportunity to debate and vote on proposals submitted to the meeting by the Board of Directors and member co-ops. Proposals on the agenda are listed in the Proposal Booklet.</p> <p>Late proposals may still be submitted. These can be debated if a majority of delegates agree. For more information, see the <i>FHCQ Proposal Receipt and Processing Policy</i>, with the proposal template in the Forms Appendix.</p>
11:00 am	<p>Workshops and activities</p> <p>Our selection of activities allows you to learn, inform yourself and exchange with other co-op members. All workshops are offered in face-to-face mode. One activity will also be available in virtual mode. Other workshops in videoconference could be added. Watch our newsletters and website for more information on the program.</p> <p>See the selection of workshops and activities on pages 8 and 9.</p>
12:30 am	<p>Lunch and Exhibitors' Lounge</p> <p>Partners, guests, association committees and member services teams will be on hand to answer your questions and provide you with a wealth of useful information. Saturday's meal is included in your registration. You can indicate any special needs you may have when you register.</p>

SATURDAY MAY 28, 2022

2:00 pm	13. Processing of proposals (continued)
3:00 pm	14. Elections 14.1 Board of Directors <p>Five positions of directors of the Federation are to be filled at the annual meeting. In accordance with the Cooperatives Act, most of the positions on the Board of Directors must be filled by directors of FHCQ member cooperatives. Based on the current composition of the Board of Directors, four of the five positions to be filled this year can be filled by candidates regardless of their position in their co-op.</p> <p>Running for the FHCQ Board?</p> <p>If you are interested in running for a position on the Board of Directors, we invite you to attend a free training session on the role and responsibilities of Federation Board members. The workshop will be held by videoconference on Thursday, May 5, 2022 at 6:30 pm. It will then be available for viewing in the AGM 2022 section of the website.</p> <p>14.2 Credit Committee</p> <p>Cooperatives that invest in the Development Fund may submit nominations to the Credit Committee. If there are no nominations, the FHCQ Board of Directors may appoint a member to serve on the committee.</p>
3:45 pm	15. Cooperatives Speak <p>This period is available to co-operators. It gives you the opportunity to deliver messages of all kinds (invitation, testimonial, presentation of a project or achievement, etc.).</p>
4:15 pm	16. Closing of the meeting <p>Draws and Thanks</p> <p>The FCQ team will draw for door prizes and other prizes for the 2022 Membership Contest.</p>



ACTIVITIES AND WORKSHOPS

To exchange, learn and inter-cooperate



Intercooperation zone

A free space to exchange with peers

Discover a friendly space where you can informally share your practices, successes and challenges with other co-op members. The FHCQ team is here to encourage meetings and inter-cooperation. If you have any ideas on how to animate this area, please let us know!



Consultation Clinic

An appointment with the FHCQ team

Whether you want to discuss a financial, real estate, legal or association issue, we can answer your questions at the clinic. On-site or online, you can schedule a consultation with members of our team.



Shaping a new era

Forum for exchange and reflection

What role can and will our movement play in a changing landscape? In preparation for the fall Think Tank, we invite you to take part in a great exchange of ideas on the challenges facing the co-op housing world. Sustainability of the park, autonomy of cooperatives, preservation of affordability, development of the model, living together, good governance... The issues are not lacking, and you can enrich the collective reflection.



Valuing knowledge transfers

Creation workshop

How can we make our cooperatives places of intergenerational collaboration where the knowledge and experience of our elders are transmitted to the new generations? The creation workshop gives you the opportunity to contribute to this great collective project that aims at the inclusion and participation of everyone in the cooperatives.



On site



Online



On site and online



Living together: issues and toolss

Awareness workshop

Communicating well is a major asset. In housing cooperatives, this ability, which we can further develop, and the attitudes it implies, promote fruitful collaborations. These skills contribute to limit misunderstandings that sometimes lead to conflicts and a loss of motivation. However, when a conflict emerges or degenerates, effective resolution strategies can be put in place. Mediation can be a preferred option in some of the more difficult circumstances.

This workshop will provide an overview of the issues to be considered and the tools offered by the FHCQ to help you maintain or regain harmonious and constructive relationships within your co-op.



Major Projects Information workshop

If you are planning a renovation project, this information workshop will help you better understand each phase of a major renovation project, from the preliminary stages to the completion of the work.



Two webinars on CMHC programs

As part of the activities surrounding the annual meeting, we invite you to participate in two webinars on Canada Mortgage and Housing Corporation programs. CMHC will present various funds, programs and initiatives that could benefit your co-op and answer your questions.

To register: fhcq.coop/calendrier/SCHL

**Before
AGM**

Workshop 1

May 10 - 6:30 to 7:30 pm

- Seed Funding (construction and preservation component)
- Preservation Fund
- FHCI-2 (Federal Community Housing Initiative)
- Community Housing Transformation Centre

Workshop 2

May 18 - 6:30 - 7:30 pm

- Rapid Housing Initiative
- National Housing Co-Investment Fund
- HPA Select

IN THE INFORMATION KIT

In addition to the meeting program, the AGM 2022 information kit includes all the documentation related to this important democratic event.

- **Notice of Meeting**

Your official invitation from the Secretary of the Board of Directors and the agenda for the members' meeting.

- **Forms**

This appendix contains all the forms needed to register your cooperative's delegation and to submit proposals and nominations for positions on the Board of Directors and the Investment Fund Credit Committee.

- **Proposal Booklet**

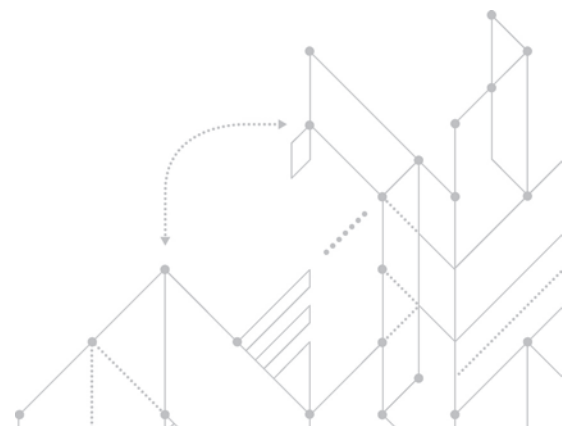
The booklet contains proposed resolutions submitted by co-ops or the FHCQ Board of Directors that your delegation will be asked to vote on. In accordance with section 4.3 of the Federation's By-Law No. 1, only proposals submitted at least 40 days prior to the meeting are included in the book.

- **Minutes of the 2021 AGM**

The official record of the discussions and decisions made at the last general membership meeting.

All the information at fhcq.coop/en/AGM2022

Consult all the details of the program, the latest news and the documentation related to the meeting. All documents included in the information package are available on the site.



MISSION AND VISION

Our mission, the rationale of our organisation, is determined as follows:

- **Support** the individuals and the incorporated housing cooperatives, in their desire to consolidate and to expand, here and abroad, the cooperative movement: collective property, democratic way of life and of citizen participation.
- **Advise** the cooperatives and their members, in order to allow them the greatest autonomy possible and to make choices in their image.
- **Contribute** to the development, by collective entrepreneurship and putting together all available resources, of an exemplary level of solidarity with all the sectors of the cooperative movement, in Québec and in the World.
- **Defend** the right to housing, particularly through the development of cooperative and social housing, so that the entire population has access to quality housing adapted to their needs.

Our vision: the Federation is an association at the service of its members.

To this end, it must be:

- **A leader** able to bring together and to mobilize all the concerned parties with a view to reinforcing and expanding the housing cooperative movement.
- **A model** in the society as regards to setting up permanent development policies seeking the best quality of life for its members and all the citizens, on all economic, social and environmental levels, in Québec and in the World.
- **A reference** as regards the quality of the economic services and the advice it offers its members and the whole community housing sector.



PRINCIPES AND VALUES

The elements that guide us form a whole and are indissociable from each other.

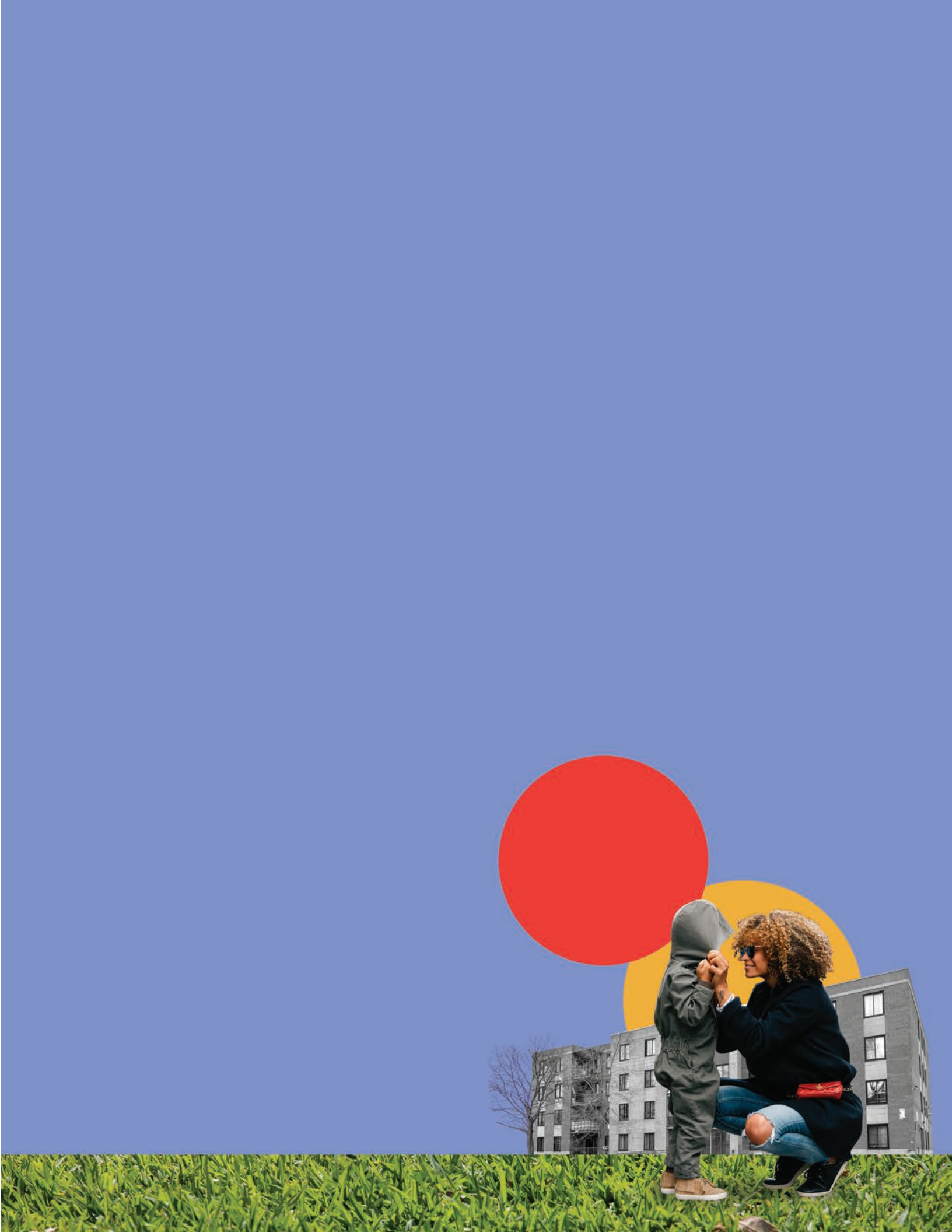
They are:

- **intercooperation** by which cooperatives put their resources together, value cooperation and reinforce the cooperative movement body;
- **membership** that is voluntary and available to all, favouring cooperative action in respecting its values and principles;
- **democratic authority** guaranteeing that the members decide together according to the rule of one person, one vote;
- **economic participation** by the members contributing to the registered capital which is a shared property;
- **autonomy** allowing relations with society's other partners while respecting the cooperatives' independence;
- **education** by which cooperatives contribute to the development of society, training its members and keeping the people informed;
- **social solidarity** by which cooperatives actively promote social progress and permanent development.

The values which inspire our orientation are:

- **democracy:** promote everyone's participation in the decision-making, complete access to information and collective responsibility;
- **equality:** not allowing any discrimination on the basis of the person's identity and status;
- **equity:** treat differences clearly and rightly;
- **solidarity:** endeavour to share all available resources in view of a permanent development of society and expose, wherever they are, all unfair situations.





SHAPING A NEW ERA



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Major partner
of 2022 AGM

Lussier

ASSURANCES COOP